**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES**

**PONCA CITY DEVELOPMENT AUTHORITY**

**PONCA CITY, OKLAHOMA**

**June 28, 2023**

Pursuant to notice as required by law, the Ponca City Development Authority Board of Trustees met for a special meeting at 10:00 a.m. at the site of the PCDA spec building located at 2125 Hall Boulevard in Ponca City, Oklahoma. with Vice Chair Mark Detten, presiding.

1. Called the meeting to order at 10:00 a.m.
2. ATTENDANCE ROLL CALL: Trustees: Kirk Brown, Mark Detten, Erika Fetters, and Erik Peitz. Staff members present: Aubrey Adams, Laurence Beliel, Lori Henderson, Liz Leaming, Katherine Long and David Myers. Guests: Mayor Nicholson and Shelley Arrott of the Ponca City Chamber of Commerce.
3. BUILDING TOUR: Laurence Beliel introduced David Manley of Hembree and Hodgson, the construction foreman. Mr. Manley provided an overview of the building construction in progress. Beliel and Manley then provided a building tour for all in attendance. Questions regarding the building project were asked and answered, although no specific action was requested or taken.
4. ENTERTAIN A MOTION TO ADJOURN. Motion was made by Trustee Detten without objection and the meeting was adjourned at 10:35 a.m.